

# Spring Creek School

1900 Remington Street - Fort Collins, CO 80525  
Tuition Schedule and Policies 09/2011

Registration Fee \$100.00 per child \$150.00 per Family  
Summer Registration Only \$25.00 per child \$50.00 per family

Lunch and two snacks are provided to every child in attendance, at no additional cost.  
There are no additional extended care fees for children enrolled in any full day program

## Sprouts One Toddler Program

## Blossoms Two Toddler Program

Half Day programs begin and end at noon.....and must be less than five hours per day  
Five or more hours is considered a full day

Full Days		Half Days		Full Days		Half Days	
5 days	\$240		\$185	5 days	\$232		\$184
4 days	\$212		\$160	4 days	\$198		\$158
3 days	\$177		\$131	3 days	\$156		\$127
2 days	\$122		\$ 97	2 days	\$110		\$ 90
1 day	\$ 66		\$ 56	1 day	\$ 57		\$ 51

## Pre School and Pre Kindergarten Programs (must be potty trained)

Preschoolers are 3 by the 15th of September. Prekindergarten students are 4 by the 15th of September .

Full Days (End at 3:00pm)		Minimal Days (End at 1:30pm)	
5 days	\$ 206		\$181
4 days	\$ 184		\$155
3 days	\$ 151		\$122
2 days	\$ 105		\$ 84
1 day	\$ 55		\$ 48

## Private Full Day Kindergarten

See attached kindergarten tuition schedule

## Before and After Public Kindergarten - Enrichment Programs

	Before or After		Before and After	
	AM or PM	Public School Kindergarten	AM or PM	Public School Kindergarten
5 days		\$191		\$208
4 days		\$162		\$182
3 days		\$130		\$153
2 days		\$ 91		\$105
1 day		\$ 48		\$ 55

## Before and After School Enrichment Programs - Includes Transportation (First grade and older)

	Before	After	Before and After
5 days	\$ 69	\$ 94	\$119
4 days	\$ 61	\$ 81	\$101
3 days	\$ 47	\$ 64	\$ 83
2 days	\$ 33	\$ 47	\$ 57
1 day	\$ 19	\$ 26	\$ 31

## School Age Summer Camp & Vacation Days Program Most Activity Fees Included

A few special field trips may require additional funds, but will be marked on the activity calendar.  
Please schedule school days off through the office one week in advance of the school closure.  
Half Day programs begin and end at noon.....and must be less than five hours per day

	Full Days	Half Days
5 days	\$220	\$164
4 days	\$192	\$144
3 days	\$161	\$112
2 days	\$115	\$ 84
1 day	\$ 63	\$ 53

See Reverse Side for Tuition Policies

# School Policies

## **Weekly Payments**

All tuition payments are due in advance each week.

Tuition **not** paid in advance will have a \$5.00 late fee service charge added each day tuition is past due.

## **Monthly Payments**

If you opt to pay tuition by the month, monthly rates are calculated at 4.33 times weekly rate.

A 2% discount will be given if monthly payments are paid in cash in advance by the first day of each month. If checks are returned the discount will be lost and a \$25 returned check fee will be added in addition to any late fees due.

## **Additional Children Discount**

When more than one child from the same family is enrolled, a reduction of 10% will be allowed for each additional child's tuition.

If one tuition is less than another, the 10% will be deducted from the lower tuition rate.

## **Vacation Leave**

A maximum of two free weeks of vacation are allowed during each twelve month period of enrollment, if the center has been notified at least two weeks in advance of vacation. If two weeks notice has not been given 50% of total tuition will be billed.

Free vacation days must be taken in one or two week increments. Occasional days must be paid for in full.

Additional vacation weeks will require a payment of 50% of your child's tuition rate to reserve the space.

Spaces not reserved may be filled by a new enrollee.

A new registration fee will be required to restart your child if his/her space was not reserved.

## **Sick Days**

No allowance is given for individual sick days. A child who is sick three or more consecutive days will receive a 40% reduction in tuition for those days only.

No make up days are permitted for absence due to illness.

## **Schedule Changes**

Schedule changes are accommodated when possible. A two week notice must be given in writing, when the schedule change is a decrease in hours or days per week. Your current tuition rate will be charged for a two week period following written notification.

## **Holidays and Other Center Closures**

The center will be closed on Christmas Day, New Years Day, Independence Day, Labor Day, Memorial Day and Thanksgiving Day. If any of these holidays fall on a Saturday or Sunday, the center will be closed either the Friday preceding the holiday or the Monday following the holiday.

There will be no reduction in tuition rates or make up days permitted, when holidays fall on a day that your child is scheduled to be at the center.

## **Center Hours and Days of Operation**

Center hours are from 6:00am to 6:00pm, Monday through Friday.

Late charges will be assessed for each child who is not picked up by 6:00pm.

## **Late Pick Up Charges**

Late fees are \$5.00 per each 10 minutes past closing time.

Late fees are paid directly to the attending staff member who had to remain after hours.

## **Field Trips**

Parents will be notified, in advance, of all field trips and their costs. Parents are responsible for the payment of all field trip admission fees.

## **Withdrawal From Center**

A written notice must be given two weeks in advance of the date your child will be withdrawn from the Children's Workshop. If notice is not received, an additional two weeks of tuition will be due at the time of withdrawal. Upon leaving the Children's Workshop Early Learning Center, accounts must be paid in full.

## **Delinquent Payments**

Tuition accounts more than 45 days delinquent, will be turned over to a collection agency.

## **Returned Checks**

A \$25.00 fee will be added for each returned check.

## **Notification to Children's Protective Services**

The director shall report to the Children's Protective Services or the police department, as required by the State Penal Code, any suspicion of abuse, sexual or otherwise, neglect or endangerment of which they may become aware. If you suspect child abuse you may call the Larimer County Department of Human Services at (970) 498-6300.

## **Full Day Tuition Rates**

Full day tuition rates are based on 5 to 10 hours of care per day. An additional charge of \$6 per day will be billed for children remaining in the center more than 10 hours per day.

## **Extra Day Tuition Rates**

Extra days that are requested and scheduled a minimum of 7 days in advance will be billed at the daily rate of your child's normal schedule.

Extra days that are requested and scheduled less than 7 days in advance will be billed at the 1 day rate.